

Town of Raymore
November 27, 2024
Regular Meeting Held at the Administrative Office

Present:

Mayor: Wendy Bentz

Councillor's: Derek Purdue, Ken Degelman, Tyler Hachkewich,
Mathieu Mihalicz, Dale Mantyka

Absent: Lorne Horvath

Conflict of Interest:

Chief Administrative Officer: Kristin Cook

Oaths of Office, Public Disclosure Statements and Method of Providing Notice of meetings were signed and submitted by all members of Council.

A quorum being present, Mayor Wendy Bentz called the meeting to order at 7:00 pm

Election Results	01.11.24 Hachkewich Tyler/Mantyka Dale: That we hereby accept the Returning Officer's Statement of Results of the November 13, 2024 Town of Raymore election as attached hereto and forming a part of these minutes.	CARRIED.
Agenda	02.11.24: Degelman Ken/Purdue Derek: That the Town of Raymore adopt the agenda as presented with the power to add.	CARRIED.
Minutes	03.11.24: Purdue Derek/Hachkewich Tyler: That the Town of Raymore approve the minutes of the regular meeting held October 16, 2024 as read.	CARRIED.
Financial Statement	04.11.24: Mantyka Dale/Hachkewich Tyler: That the Town of Raymore Statement of Financial Activities and Bank Rec for the month ending October 31, 2024 be accepted as presented and subsequently filed.	CARRIED.

List of Accounts 05.11.24: Mihalicz Mathieu/Purdue Derek:
That the Town of Raymore accounts as listed on the “List of Accounts for Approval” as attached hereto and forming part of these minutes be now approved and paid.

CARRIED.

Correspondence 06.11.24: Mihalicz Mathieu/Hachkewich Tyler:
That the Town of Raymore accept the correspondence as presented by the Administrator and be subsequently filed.

1. Landworks Civil Engineering Ltd. – Info Sheet
2. PBI – Fee Review 2025-2026
3. PBI – Construction Code Roles and Responsibilities – Infor Sheet
4. Sensus – Engagement Letter
5. ASI – Info Sheet

CARRIED.

Brad Paulsen was in 7:30 – 8:05 p.m. to discuss any outside business, he asked if we could ask our local contractors for prices on help with the snow removal in town.

Reports:

Ken Degelman: Reported on having certain streets to clean up first after a snowfall.

Dale Mantyka: Reported on the back alley from the daycare – whoever clean the snow piled it on the Co-ops empty lot.

Derek Purdue: Reported on people putting their snow from their property onto the streets after they have been plowed, send out a memo to all the residents in town, just to remind them that this is not procedure. There is a hole in the sidewalk by the firehall, it is quite big and potentially someone could get hurt if they step into it. Talked about covering it up with something. The ice in arena is pretty thick, something will have to be done next year.

New Business:

Deputy Mayor 07.11.24: Mihalicz Mathieu/Hachkewich Tyler:
That the Town of Raymore appoint Derek Purdue as the Deputy Mayor for the term of office.

CARRIED.

Signing Authority 08.11.24: Purdue Derek/Hachkewich Tyler:
That Mayor Wendy Bentz, or in her absence Deputy Mayor Derek Purdue, and Administrator Kristin Cook, be hereby appointed and empowered to sign cheques, agreements, contracts, promissory notes and other documents authorized by Council, on behalf of the Town of Raymore.

CARRIED.

Regular Meetings 09.11.24: Mantyka Dale/Mihalicz Mathieu:
That the regular meetings of Council be held on the third Wednesday of every month at 7:00 p.m. in the Council Chambers of the Town of Raymore.
CARRIED.

Council Indemnity 10.11.24: Purdue Derek/Mantyka Dale:
That Council indemnity rates for the remainder of 2024 and 2025 be set as follows:
Mayor.....\$931.26 per quarter
Council Members.....\$598.77 per quarter
Committee Meeting.....\$75.00 per meeting
Mileage.....\$0.52 per kilometer.
CARRIED.

Committees 11.11.24 Degelman Ken/Hachkewich Tyler:
That the Town of Raymore appoint the following Committee member as attached hereto and forming part of these minutes.
CARRIED.

Mayor Chair of all Committees 12.11.24: Purdue Derek/Mihalicz Mathieu:
That the Mayor, be appointed as Chairman of all 2024-25 Committees of Council.
CARRIED.

Council Documents 13.11.24: Mihalicz Mathieu/Hachkewich Tyler:
That we hereby acknowledge all new members of council were provided copies of the following documents:

- Code of Ethics Bylaw
- Council Procedures Bylaw
- Harassment Policy
- Bylaw Register
- Elected Officials Handbook (provided by Municipalities of Sask)
- Benefits Application Form

CARRIED.

2024 Travel Bonus 14.11.24: Mantyka Dale/Hachkewich Tyler:
That the Town of Raymore approve the 2024 travel bonus for \$1,000 for the Administrator, Assistant Administrator, Foreman, and Assistant Foreman.
CARRIED.

Step Into Christmas 15.11.24: Hachkewich Tyler/Mantyka Dale:
That the Town of Raymore host the Step into Christmas event at the Pavilion on December 12th and we hold a public meeting on Tuesday December 3rd for all community members/volunteers.
CARRIED.

- PBI Appointment 16.11.24: Purdue Derek/Hachkewich Tyler:
That the Town of Raymore approve the 2025 certificate of appointment list provided by PBI attached hereto and forming part of these minutes.
CARRIED.
- Raymore Rockets 2024-25 Sponsorship 17.11.24: Hachkewich Tyler/Mantyka Dale:
That the Town of Raymore approve to be a bronze sponsor for the 2024-25 Raymore Rockets senior hockey team in the amount of \$500.00.
CARRIED.
- Heritage Fund Application 18.11.24: Purdue Derek/Mantyka Dale:
That the Town of Raymore accept the Heritage Fund Application from the Raymore Elk's for their steak fry night.
CARRIED.
- Heritage Fund Financials 19.11.24: Degelman Ken/Hachkewich Tyler:
That the Town of Raymore accept the financial statements from the Raymore Elk's steak fry night with a profit of \$4,775.04 to be matched by Town of Raymore from their Heritage Funds as per the Heritage Fund Application.
CARRIED.
- Christmas Hours 20.11.24: Mihalicz Mathieu/Mantyka Dale:
That the Town of Raymore set their Christmas office hours as follows:
Dec. 24th from 9-12pm
Closed from December 25-27th and January 1st.
CARRIED.
- Online Payments 21.11.24: Hachkewich Tyler/Purdue Derek:
That the Town of Raymore approve the Administrator to pay the SaskPower and SaskEnergy bills through online banking due to the postal strike.
CARRIED.
- Permit to Operate 22.11.24: Mantyka Dale/Degelman Ken:
That the Town of Raymore accept the draft Permit to Operate a Sewage Works from the Water Security Agency with an expiry date of March 1st, 2030.
CARRIED.
- Heritage Fund Financials 23.11.24: Purdue Derek/Mantyka Dale:
That the Town of Raymore accept the financial statement from the Raymore Rockets Ladies Night Fundraiser with a profit of \$7,001.09 to be matched by the Town of Raymore from their Heritage Funds as per the Heritage Fund Application.
CARRIED.
- AD & D Benefit 24.11.24: Mihalicz Mathieu/Hachkewich Tyler:
That the Town of Raymore accept the Administrators request in having the employee pay the Accidental Death and Dismemberment portion of the benefits offered through SUMA as it is easier to put through the Munisoft system this way.
CARRIED.

Next Meeting 25.11.24: Mihalicz Mathieu/Mantyka Dale:
That the Town of Raymore meeting be held on December 17, 2024 at 7:00 p.m. at the Raymore Administration Office.

CARRIED.

Adjourn 26.11.24: Hachkewich Tyler:
That the Town of Raymore adjourn the meeting at 9:31 p.m.

Mayor _____

Chief Administrative Officer _____