

**Town of Raymore
January 13, 2016
Regular Meeting Held in the Council Chambers
of the Raymore Administration Office in Raymore, Saskatchewan**

Douglas Armbruster read and signed the Oath of Office

Present: Mayor Malcolm Koncz

Councillors: Glen Mihalicz, Brian Bentz, Jim Braman, Rita Morrow, Aaron Millar

Absent:

Administrative Officer: Joanne Hamilton

A quorum being present, Mayor Malcolm Koncz called the meeting to order at 7:00 pm

Agenda 01.01.16: Morrow Rita/Bentz Brian:
That the Town of Raymore adopt the agenda as presented with the power to add.

CARRIED

Delegation:

7:15 pm – 7:40 pm

Town of Raymore Ron Hido joined the meeting to discuss any outside maintenance issues or concerns with Council.

- New compressor
- WTP Fan motor under warranty
- Jeremy Miles to build a grate for shop
- Look into price for a variable pump monitor system

Grate 02.01.16 Morrow Rita/Mihalicz Glen:
That the Town of Raymore hire Jeremy Miles to rebuild the grate at the town shop.

CARRIED

Financial Statement 03.01.16: Bentz Brian/ Mihalicz Glen:
That the Town of Raymore Statement of Financial Activities for the month ending December 31, 2015 be accepted as presented and subsequently filed.

CARRIED

7:43 pm – 7:55 pm

Durwin and Velda Herrington were in to talk to council and assure council that the happenings on at their home was unwarranted and he is living and running a business out of Raymore and plans on continuing running a business that creates employment and economic returns for the town.

Minutes 04.01.16: Millar Aaron/Mihalicz Glen:
That the Town of Raymore approve the minutes of the regular meeting of Council held December 9, 2016 as read.

CARRIED

List of Accounts 05.01.16 Armbruster Douglas/Millar Aaron
Clr. Brian Bentz pecuniary interest and stepped out of meeting.

That the Town of Raymore accounts as listed on the "List of Accounts for Approval" as attached hereto and forming part of these minutes be now approved and paid.

CARRIED

Correspondence 06.01.16: Millar Aaron/Bentz Brian:
That the following correspondence and reports as introduced by the Administrator be filed:

1. Crime Prevention
2. Urban Voice
3. SGEU

CARRIED

Reports Jim Braman reported on the Planning Training Workshop as attached.

Brian Bentz reported on the Raymore Arena and Pool Board meeting they have found a caretaker for the cleaning Shandar Mann.

Rita Morrow also attended the Raymore Arena and Pool Board meeting. She reported on the SOS Christmas party. The SOS will be hosting a comedian on February 6, 2016 and a Dinner Theatre on April 8/9, 2016.

Joanne Hamilton the Administrator reported on the going's on in the town office and the election.

Malcolm Koncz congratulated all the councillor on a job well done and also the new development in the Town of Raymore.

Sub Committee 07.01.16 Armbruster Douglas/Millar Aaron:
That the Town of Raymore set up a subcommittee for campground development and report back to council. On the committee is Brian Bentz, Aaron Miller, Douglas Armbruster and Rita Morrow.

CARRIED

First Meeting Business:

Hire Administrator 08.01.16 Armbruster Douglas/ Aaron Millar:
That the Town of Raymore hire Joanne Hamilton as the Administrator.

CARRIED

Hire Town Foreman 09.01.16 Bentz Brian/ Mihalicz Glen:
That the Town of Raymore hire Ron Hido as the town foreman.

CARRIED

Hire 10.01.16 Morrow Rita/ Aaron Millar:
Asst Foreman That the Town of Raymore hire Melvin Lovas as the assistant foreman.

CARRIED

Hire 11.01.16 Armbruster Douglas/ Aaron Millar:
Administrator That the Town of Raymore hire Wendy Bentz as the Administrative Assistant.

CARRIED

Regular 12.01.16 Mihalicz Glen/ Braman Jim:
Meeting That the Town of Raymore set their regular meeting day as the second Wednesday of every month.

CARRIED

Board of 13.01.16 Braman Jim/Armbruster Douglas
Revisions That the Town of Raymore hire the members of the 2016 Board of Revision and Development Appeals Board be as follows: Clinton Krismer (Chairman), Gordon Krismer (Vice-Chair), Jeff Hutton, Loretta Sernowski, Brian Lynch, Reg Skinner, Don VanBeselaere; and, Christina Krismer serve as Secretary to the 2016 Board of Revision and Development Appeals Board.

CARRIED

Appointment 14.01.16. Morrow Rita/Bentz Brian:
Of Assessor That the Town of Raymore appoint the Administrator as the 2016 Assessor.

CARRIED

Head of 15.01.16 Armbruster Douglas/Millar Aaron
LAFIOP That the Town of Raymore appoint Joanne Hamilton the Administrator head for the Local Authority Freedom of Information.

CARRIED

Bond 16.01.16 Morrow Rita/Mihalicz Glen:
That the Town of Raymore acknowledge the bond carried from SUMAssure.

CARRIED

Committee 17.01.16 Bentz Brian/ Braman Jim:
Appointments That the Town of Raymore acknowledge the Committee Appointments as attached and part of these minutes.

CARRIED

Old Business:

Bylaw 01/2016 18.01.16 Morrow Rita/Braman Jim:
That Bylaw 2016-01 being a bylaw to provide the Council Procedures Bylaws in the Town of Raymore read for a first time.

CARRIED

19.01.16 Morrow Rita/Bentz Brian
That Bylaw 2016-01 being a bylaw to provide the Council Procedures
Bylaws in the Town of Raymore be read a second time.

CARRIED

20.01.16 Braman Jim/Millar Aaron:
That Bylaw 2016-01 being a bylaw to provide the Council Procedures
Bylaws in the Town of Raymore be given three readings.

CARRIED UNANIMOUSLY

21.01.16 Mihalicz Glen/Braman Jim:
That Bylaw 2016-01 being a bylaw to provide the Council Procedures
Bylaws in the Town of Raymore be read a third time and finally adopted.

CARRIED

Code of
Conduct 22.01.16 Armbruster Douglas/Braman Jim:
That the Town of Raymore pass the Code of Conduct Policy for the Town
of Raymore employees.

CARRIED

Casual
Employee 23.01.16 Morrow Rita/ Millar Aaron:
That Town of Raymore hire a casual outside employee to have on call
when needed the Administrator Joanne Hamilton and Town Foreman Ron
Hido will be responsible for hiring at a wage of sixteen dollars (\$16.00) per
hour no benefits.

CARRIED

Photocopier 24.01.16 Millar Aaron/Morrow Rita:
That the Town of Raymore lease a photocopier from Success Office
Solutions.

CARRIED

SUMA
MLDP 25.01.16 Mihalicz Glen/Braman Jim:
That the Town of Raymore send Douglas Armbruster to the SUMA
convention and the MLDP on January 30, 2016 in Regina.

CARRIED

New Business:

Internet
Provider 26.01.16 Morrow Rita/Mihalicz Glen:
That the Town of Raymore change service providers from Access to
SaskTel high speed plus as soon as we can get the office wired.

CARRIED

Sask
Alert 27.01.16 Morrow Rita/Mihalicz Glen:
That the Town of Raymore approve the training for Sask Alert and send
Malcolm Koncz, Douglas Armbruster, Joanne Hamilton/Wendy Bentz.

CARRIED

Crown Shred 28.01.16 Bentz Brian/Morrow Rita:
That the Town of Raymore approve Crown Shred and Recycle to pick up old documents according to our Retention Bylaw and schedule.

CARRIED

Regular Meeting of the Council of the Town of Raymore

Held in the Council Chambers in Raymore, Saskatchewan on January 13, 2016

Page 5 of 5

Minor Hockey 29.01.16 Braman Jim/Armbruster Douglas:
That the Town of Raymore approve a donation of fifty dollars (\$50.00) for the Minor Hockey Day on January 16, 2016.

CARRIED

Wages 30.01.16 Armbruster Douglas/Millar Aaron:
That the Town of Raymore set the wages as a three (3%) cost of living raise.

CARRIED

Remuneration 31.010.16 Morrow Rita/ Bentz Brian:
That the Town of Raymore set their remuneration amounts the same as 2015 Mayor twenty eight hundred (\$2800.00) per year and councillors eighteen hundred (\$1800.00) per year with special/out of town meeting seventy five (\$75.00) dollars and expenses.

CARRIED

March Meeting 32.01.16 Millar Aaron/Armbruster Douglas:
That the Town of Raymore move the March meeting to the 23rd instead of March 9, 2016 due to the administrator Joanne Hamilton being away on holidays.

CARRIED

Next Meeting 33.01.16: Bentz Brian/Morrow Rita:
That the Town of Raymore authorizes the next meeting to be February 10, 2016 at 7:00 p.m. at the Raymore Administration Building.

CARRIED

Adjourn 34.01.16: Braman Jim:
That the Town of Raymore adjourn the meeting at 9:50 pm

Mayor _____

Administrator _____